



Western Kansas Community Foundation Final Report

Grant Season (select one):

1st Cycle (February 1) 2nd Cycle (May 1) 3rd Cycle (August 1) 4th Cycle (November 1)

Organization: _____

Representative / Title: _____

Phone Number: _____

Email: _____

Project Name: _____

Grant Amount: _____

Date: _____

A) Answer the questions on the following page in the space provided. Please do not use additional sheets to answer the questions.

B) Attachments

- 1) Final grant budget. Provide narrative on any variances from the original project budget and include how the specific grant dollars from the Foundation were spent. (Limit 1 page)
- 2) COPIES of all receipts, bills, etc.
- 3) COPIES of pictures, brochures or news items. Just a few will do!
Do not submit picture CD's.

C) Please no staples or paperclips. This form should accompany your report.

Return to:

**Melissa Gallegos, Operations Director * Western Kansas Community Foundation
402 No. Main * Garden City, Kansas 67846**

**Due one year from grant deadline or at the time another application is submitted,
whichever comes first.**



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What is there to celebrate about your event, project or grant request?

What are some areas that you could improve? What, if anything, would you do differently?

What could you have used (funds, time, materials, supplies or other) that would help make a greater impact with your grant request?

Tell us a short story of someone or something that happened that you would like us to share with others about your grant request.